



Minutes of the 2020 Annual General Meeting

Sociètè Jersiaise Members Room, 7 Pier Road, Saint Helier, Jersey

11th March 2020 at 8pm, with 31 members present

Chair

President Tony Pike was elected chair of the meeting and welcomed all those present.

1 Apologies

The Secretary received apologies from Brian Penaluna, Elizabeth Satchwell, Graeme Delanoe, Josephine Ginns, Matthew Costard, Phil Marett, Toni Pittom, and Trevor Green.

2 Minutes of the 2019 Annual General Meeting, Extraordinary General Meeting, and Matters Arising Therefrom

The Secretary provided a printed copy of the 2019 AGM and EGM minutes to all members present. They were adopted on a show of hands by the members. The Secretary advised those present that we have not yet appointed an Auditor for the 2020 accounts, and should do so.

3 To approve the Secretary's Annual Report

Secretary Tom Brossman read out his report, which is attached to and forms part of these minutes. His report was considered and adopted on a show of hands by the members.

4 To approve the Archivist's Annual Report

The Chair reminded those present that the role of Archivist remains unfilled and we seek a volunteer for this position. No major donations of artefacts were recorded last year.

5 To approve the Treasurer's Report and Financial Statements

The Chair reminded those present that the role of Treasurer remains unfilled and we seek a volunteer for this position. He discussed the 2019 Financial Statements which were compiled by a local accountancy. They are attached to and form part of these minutes. The 2019 Financial Statements were considered and adopted on a show of hands by the members.

6 Fortifications Co-ordinator's Annual Report

Committee Member Dave Maindonald provided an overview of maintenance and upgrades carried out over the previous year, particularly in the area of health and safety. Basics such as fire extinguishers and first-aid kits are regularly checked in all fortifications we open to the public, and qualified professionals now regularly inspect and service mains electrical systems.

7 To discuss (and adopt if approved) any changes to Rules and/or Resolutions

The Secretary confirmed that there were no proposed changes to the Association Rules.



8 Election of Officers and Committee Members

The Chair referred everyone to the list of 2020 Proposed Officers, who are:

Position	Nominee	Proposer	Seconder
President	Tony Pike	Trevor Green	Graeme Delanoe
Vice-President (1)	Damien Horn	Ron Russell	Tony Chalker
Vice-President (2)	Robert Hall	Paul Burnal	Gary Denton
Secretary	Tom Brossman	Jeremy Hamon	Robert Le Sueur
Treasurer	(position vacant)		
Editor of Publications	Matthew Costard	Elizabeth Satchwell	Sandra Costard
Archivist	(position vacant)		
Social Secretary	Noel Le Fondré	Therese Le Breuilley	Malcolm Newton
Press Officer	Tony Pike	Trevor Green	Graeme Delanoe
Committee Member	David Maindonald	Trevor Green	Ron Russell
Committee Member	Tony Chalker	Ron Russell	Damien Horn

The candidates for the uncontested positions were elected en bloc, on a show of hands by the members.

9 Election of Auditors

Members Ian Ronayne and Sean Le Breuilley were elected Honorary Auditors for 2020, on a show of hands by the members.

10 Any other business

- 10.1 Member Geoffrey Zimmer spoke about how the fortifications are run by enthusiasts who form great friendships, and he reminded those present that while he sometimes sees the world differently, the Society depends on volunteers to get everything done and their needs must be considered.
- 10.2 Member Bob Le Sueur advised those present of three Occupation related events; An upcoming afternoon lecture at the Société by member Trevor Green, the recent book launch "A Cake For The Gestapo" (fiction) by Jacqueline King, and a book-launching Saturday 2nd May at Jersey Museum for a title he and Chris Stone are working on together.
- 10.3 Dave Maindonald called for more volunteers to do bunker openings, and suggested a return to more personalised tours which the bunker team members would lead.
- 10.4 Robert Hall reminded those present that we have to think about the future of the Society and how we must bring in younger members to hand over responsibility some day.
- 10.5 Tony Pike suggested a series of event-led bunker group tours, which could be coordinated with other organisations.



10.6 Noel Le Fondré reminded those present of a Liberation Archive event in St. Lawrence May 10th, and upcoming special openings of RN Millbrook. Details will be provided in upcoming Society newsletters.

The meeting closed at 8:50pm.

A handwritten signature in black ink, appearing to read 'Tom Brossman', with a long horizontal flourish extending to the right.

Tom Brossman
CIOS Jersey Company Secretary
11th March 2020



Secretary's Annual Report

11th March 2020

Mr. President, Ladies and Gentlemen,

I hereby submit my first annual report for the year just ended. Below is a summary of our member meetings and Society events for the previous 12 months.

2019

March	Annual General Meeting Wednesday 13 th at the Société Jersiaise
April	Extraordinary General Meeting Wednesday 17 th at the Société Jersiaise
May	Liberation Day Slave Workers Memorial Service Thursday 9 th At the Slave Workers Memorial, Westmount With Social Secretary Noel Le Fondré representing the Society
June	Trevor Green's Occupation Memories Talk, Wednesday 19 th at the Société Jersiaise
July	Elizabeth Castle Workshops and Tours Saturday 13 th with University of York Department of Archaeology
August	75th Anniversary PT Boats Memorial Ceremony Sunday 11 th at Noirmont Point, organised by Alex Fearn Normandy Day Trip Saturday 17 th organised by Noel Le Fondré
September	No Member Events
October	Occupation Memory Lane Archive event, Tuesday 1 st at St. Lawrence Church, organised by Noel Le Fondré St. Ouen's Bay Fortifications Walk Sunday 6 th , organised by Matthew Costard, for The National Trust for Jersey 1944: Should We Bomb Auschwitz? Film, Wednesday 16 th at the Société Jersiaise Battle of Britain Aircrew with Jersey Links Talk, Wednesday 23 rd at the Société Jersiaise, organised by Geoff Simpson
November	Scheidhauer Memorial Thursday 7 th at Rue de Diélament Trinity with Noel Le Fondré Trinity Commando Raid Memorial Service Friday 8 th at Petit Port, Egypt, with Noel Le Fondré representing the Society Occupation Conversations Film, Wednesday 13 th at the Société Jersiaise with Pat Tourtel
December	No Member Events



2020

- January** **Lost Home Movies of Nazi Germany**
Film, Wednesday 8th at the Société Jersiaise
- Local History Fayre**
Friday 24th & Saturday 25th at the Town Library, Tony Pike representing the Society
- Holocaust Remembrance Day**
Monday 27th at the Maritime Museum, Noel Le Fondré representing the Society
- February** **St Martin's Church: 200th Anniversary**
Memorabilia Displays, Saturday 8th and Sunday 9th, with Trevor Green
- Occupation Conversations Nos 6-8**
Films, Wednesday 12th at the Société Jersiaise with Therese Le Breuilly, Dave Hocquard, and Ted Syvret

The Past

Last year's AGM was very divisive and I am glad it is behind us.

Recently we made some changes to the bunker teams. These decisions were not taken lightly, despite what you may have read on social media. Our requirements are reasonable; guest safety is paramount, and teams must report their takings and communicate with the Committee.

Excessive spending on a vanity project in 2018 delayed more important works, but we got our priorities in order and deferred maintenance began at several fortifications.

Committee member Chris Addy is not standing for re-election but I would like to thank him for his expert advice and guidance over the past year. He shared a lot of information about best practices for managing historic structures and collections, and I think we can continue to improve.

The Present

The Committee are a proper team this year, we get far more work done with fewer people. Tony Chalker rejoins us as Fortifications Co-ordinator at the perfect time. I would like to thank my colleagues on the Committee for their hard work and advice over the past year.

The first day of this month saw more people renewing or joining the Society in a 24-hour period than I have ever seen before. Thank you too!

As of today we have 312 paying members, 8 Lifetime members, and 5 complementary memberships. 87 have already joined or renewed this year. Your 2019 subscriptions expire in May so please renew soon.



The Future

This year marks the 75th anniversary of the Liberation of the Channel Islands from the German occupying forces. I believe public interest in the Occupation will peak over the next few months and then it will decline sharply. For this reason I think it is time we consider dissolving the Company and reverting to the Society structure we had before.

Being Company Secretary is a great deal of work for me and while I enjoy serving our members, I do not look forward to another year of paperwork and administration.

The Society itself is healthy and member subscriptions easily cover the cost of publications and archiving. That side of our organisation can happily continue unchanged for many years.

The position of Archivist remains vacant. We should really add an education co-ordinator if we want to bring in younger members, otherwise our numbers will continue to decline. If you can assist with either role, please let me know and I will help you get started.

In recent years the fortifications in our care lose money but they are too important to let go. We need to fix this. I think the simplest answer is to open them more frequently. My idea from last year to recruit volunteers from Acorn Enterprises and the Back To Work team still has merit, but I leave it for the bunker team leaders to decide.

In summary, we are an all-volunteer Society and I call on all our members to make an extra effort to help those of us already volunteering. Your parents and grandparents suffered during WW2 but they did what they had to in order to succeed. You should do the same, to make sure their experiences are not forgotten.

Tom Brossman
Secretary
11th March 2020

CHANNEL ISLANDS OCCUPATION SOCIETY (JERSEY) LIMITED

FINANCIAL STATEMENTS

31 DECEMBER 2019

CHANNEL ISLANDS OCCUPATION SOCIETY (JERSEY) LIMITED

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CHANNEL ISLANDS OCCUPATION SOCIETY (JERSEY) LIMITED

Company information

Secretary Mr Tom Brossman

Company number 105893

Registered office 15 Nos Trais
La Mielle Clement
La Rue des Faunois
St Brelade
JE3 8FW

Accountants Holl, Cameron & Co Limited
First Floor, Tower House
Route Es Nouveaux
St Helier
Jersey
JE2 4ZJ

CHANNEL ISLANDS OCCUPATION SOCIETY (JERSEY) LIMITED

Report of the directors

The directors present their report and the unaudited financial statements of the company for the year ended 31 December 2019.

Directors

The Committee members and directors who held office during the period were :-

President	<i>Tony Pike</i>
Vice President	<i>Damien Horn</i>
Treasurer	<i>Not filled</i>
Secretary	<i>Tom Brossman</i>
Social Secretary	<i>Noel Le Fondre</i>
Editor of Publications	<i>Matthew Costard</i>
Archivist	<i>Not filled</i>
Press Officer	<i>Tony Pike</i>
Committee Members	<i>David Maindonald</i> <i>Chris Addy</i> <i>Robert Hall</i>

Directors' responsibilities for the financial statements

Directors are required by the Companies (Jersey) Law 1991 to prepare financial statements for each financial year. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently
- make judgements and estimates that are reasonable and prudent
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies (Jersey) Law 1991. They are also responsible for safeguarding the company's assets and for taking reasonable steps for the prevention and detection of fraud, error and non compliance with laws and regulations.

Activity

The principal activity of the company is a Not for Profit organisation which looks after the day to day running of the bunkers on the Island.

Results

The results are shown on page 4.

By order of the Board

H S Corporate Services Limited
Secretary

Registered Office

First Floor, Tower House
Route Es Nouaux
First Tower
St Helier
Jersey
JE2 4ZJ

CHANNEL ISLANDS OCCUPATION SOCIETY (JERSEY) LIMITED

Accountant's report to the directors on the unaudited financial statements

We report on the financial statements for the year ended 31 December 2019 set out on pages 4 to 7.

Respective responsibilities of directors and reporting accountants

As described on page 1, the directors are responsible for the preparation of the annual financial statements.

In order to assist you to fulfil your statutory responsibilities, you have instructed us to compile the financial statements based on the accounting records maintained by the company and the information and explanations supplied.

Basis of engagement

We have a professional duty to compile financial statements which conform with generally accepted accounting principles. Our work as the compiler of the annual financial statements is not an audit of the financial statements in accordance with auditing standards. Consequently our work does not provide assurances which would be available if an audit of the financial statements had been carried out and accordingly no such assurance or opinion is given by us, whether implied or expressed.

Report

We report that, in accordance with your instructions and in order to assist you to fulfil your responsibilities, We have compiled, without carrying out an audit, the financial statements from accounting records of the company and from the information and explanations supplied to us.

Holl Cameron & Co Limited

Accountants

CHANNEL ISLANDS OCCUPATION SOCIETY (JERSEY) LIMITED

Profit and loss account for the year ended 31 December 2019

	<u>2019</u>	<u>2018</u>
	£	£
Income		
Subscriptions	5,406	6,939
Bunker Admissions and tours	10,630	13,353
Profit on sale of books and reviews	2,222	2,548
Donations	325	1,411
Interest	1	2
GST reclaim	479	303
	<u>19,063</u>	<u>24,556</u>
Expenditure		
Printing and stationary	750	983
Postage	512	1,402
Hire of room (La Societe Jersiaise)	600	600
Fortress Study Group	-	25
La Societe Jeriaise Group subs	55	55
Insurance	2,548	2,156
Reviews purchased for members	1,983	2,145
Bunker expenditure	7,864	16,712
Archive store	2,223	1,825
Gifts and hospitality	-	357
Accountancy	525	-
Annual return	200	200
Archive costs	-	1,149
Wreaths	40	97
	<u>(17,299)</u>	<u>(27,705)</u>
Surplus / (Deficit) for the year	<u>1,764</u>	<u>(3,149)</u>
Balance brought forward	27,012	30,161
Balance carried forward	<u>28,776</u>	<u>27,012</u>

CHANNEL ISLANDS OCCUPATION SOCIETY (JERSEY) LIMITED

Balance sheet 31 December 2019

	Notes	<u>2019</u> £	<u>2018</u> £
Current assets			
Stock		6,992	6,992
Debtors & prepayments	5	56	629
Bank - Current		15,213	14,001
Bank - Deposit		7,041	7,040
		<u>29,301</u>	<u>28,662</u>
Current liabilities			
Sundry creditors and accruals	6	<u>525</u>	<u>1,650</u>
		525	1,650
Net current assets		28,776	27,012
		<u>28,776</u>	<u>27,012</u>
Reserved Funds			
Opening Balance	7	27,012	30,161
Net Income / Expenditure		1,764	(3,149)
		<u>28,776</u>	<u>27,012</u>

The financial statements were approved by a meeting of directors held on

Director

Director

CHANNEL ISLANDS OCCUPATION SOCIETY (JERSEY) LIMITED

Notes to the financial statements 31 December 2019

1. General information

The company is incorporated in Jersey under the Companies (Jersey) Law 1991 and it is a private company limited by shares with company number 105893. Its registered office 15 Nos Trais, La Mielle Clement, La Rue des Faunois, St Brelade, Jersey, JE3 8FW.

The principal activity of the company is a Not for Profit organisation which looks after the day to day running of the bunkers on the Island.

2. Accounting policies

2.1 Basis of preparation of accounts

The accounts have been prepared under the historical cost convention and in accordance with Section 1A of Financial Reporting Standard 102, the Financial Reporting Standard applicable in the UK and the Republic of Ireland ("FRS 102 (1A)"), and the Companies (Jersey) Law 1991.

The company transitioned from previously extant UK GAAP to FRS 102 (1A) as at 1 January 2017.

The company's functional and presentation currency is GBP.

The following principal accounting policies have been applied:

2.2 Debtors

Short term debtors are measured at transaction price, less any impairment.

2.3 Creditors

Short term creditors are measured at the transaction price.

3. Taxation

Under Jersey's Zero Ten Income Tax rules the company is taxed at 0% based on the net operating profit (loss) for the year as adjusted for non-allowable expenses and capital allowances.

4. Stock

Stock is the books and reviews purchased by the Company for resale.

The books and reviews form part of the accounts, any purchases and sales are reflected in the stock figure, and therefore only the profit / loss is detailed in the Income and expenditure statement.

CHANNEL ISLANDS OCCUPATION SOCIETY (JERSEY) LIMITED

Notes to the financial statements (cont'd) 31 December 2019

5. Debtors & prepayments	2019	2018
	<u>£</u>	<u>£</u>
Prepayments	-	-
Debtors	56	629
	56	629
	<u><u>56</u></u>	<u><u>629</u></u>
6. Creditors amounts falling due within one year	2019	2018
	<u>£</u>	<u>£</u>
Sundry creditors and accruals	525	1,650
	525	1,650
	<u><u>525</u></u>	<u><u>1,650</u></u>